

EAST HERTFORDSHIRE DISTRICT COUNCIL

NOTICE IS HEREBY GIVEN that a meeting of East Hertfordshire District Council will be held in the Council Chamber, Wallfields, Hertford on Wednesday 16th October, 2013 at 7.00 pm, for the purpose of transacting the business set out in the Agenda below, and you are hereby summoned to attend.

Dated this 2nd day of October 2013

Jeff Hughes
Head of Democratic and
Legal Support Services

Note: Prayers will be said before the meeting commences. Those Members who do not wish to participate will be invited to enter the Chamber at their conclusion.

AGENDA

1. Chairman's Announcements

To receive any announcements.

2. Minutes (Pages 7 - 18)

To approve as a correct record and authorise the Chairman to sign the Minutes of the Council meeting held on 24 July 2013.

3. Declarations of Interest

To receive any Members' declarations of interest.

4. Petitions

To receive any petitions.

5. Public Questions

To receive any public questions.

6. Separate Paper and Recycling Collections (SPARC)

To receive a presentation from Officers.

7. Members' questions

To receive any Members' questions (to follow).

8. Executive Report - 3 September 2013 (Pages 19 - 30)

To receive a report from the Leader of the Council and to consider recommendations on the matters below:

(A) 4 year Corporate Strategic Plan (2014/15 to 2017/18) (Pages 31 - 42)

Minute 205 refers – the revised Plan including amendments made since the Executive meeting is attached.

(B) Financial Strategy and Medium Term Financial Plan to 2017/18

Minute 206 refers

(C) Widford Conservation Area Appraisal and Management Plan

Minute 207 refers

(D) Statement of Community Involvement (SCI): Proposed Adoption of Document Following Public Consultation

Minute 208 refers

(E) District Plan - Update Report

Minute 209 refers

(F) Duty to Co-Operate – Update Report

Minute 210 refers

(G) Population and Household Projections – Update Report

Minute 211 refers

(H) Strategic Land Availability Assessment (SLAA) – Round 3 – Update Report

Minute 212 refers

(I) Town Wide Employment Study for Bishop's Stortford (June 2013)

Minute 213 refers

9. Executive Report - 1 October 2013

To receive a report (to follow) from the Leader of the Council

10. Development Control Committee: Minutes - 14 August 2013 (Pages 43 - 66)

Chairman: Councillor Mrs R Cheswright

11. Corporate Business Scrutiny Committee: Minutes - 27 August 2013 (Pages 67 - 76)

Chairman: Councillor D Andrews

12. Development Management Committee: Minutes - 11 September 2013 (Pages 77 - 94)

Chairman: Councillor Mrs R Cheswright

13. Environment Scrutiny Committee: Minutes - 17 September 2013 (Pages 95 - 100)

Chairman: Councillor D Abbott

14. Audit Committee: Minutes - 18 September 2013 (Pages 101 - 110)

Chairman: Councillor J Ranger

15. Community Scrutiny Committee: Minutes - 24 September 2013 (Pages 111 - 120)

Chairman: Councillor Mrs D Hollebon

16. Human Resources Committee: Minutes - 2 October 2013

To follow

Chairman: Councillor C Woodward

17. Development Management Committee: Minutes 9 October 2013

To follow

Chairman: Councillor Mrs R Cheswright

18. Ward Member Role Description (Pages 121 - 130)

To receive a report of the Executive Member for Health, Housing and Community Support

19. Motions on Notice

To receive Motions on Notice.

DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.

2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.

3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)